

River Park Hospital
R.O.A.D. Program
Admission criteria check list

- ___ 1. **Make referral:** Amy Moffat Jones (program director) phone (304/526-9124); or to COPES phone (304/ 526-9111 or 1/800-621-2673).
- ___ 2. **Gender and Age:** Male & female, ages 12-18.
Note: may keep after 18yrs. old if working on treatment issues and admitted prior to 18th birthday.
- ___ 3. **Must have Dual Diagnosis** (at least two abused substances in diagnosis or polysubstance dependence *and* additional mental health diagnosis)
- ___ 4. **Must be court ordered for treatment** (Chapter 27 or by judicial order into treatment)
- ___ 5. **Custody:** Can be in parents/family or state custody (need name and phone number).
- ___ 6. **MCMI** needs to be completed by a physician.
- ___ 7. **Primary payer** source is Medicaid, once referral is deemed appropriate for ROAD program the MCMI and psychological or psychiatric evaluation with accurate diagnosis must be faxed to WVMI for approval for admission.
▪ **WVMI Phone 1-304-346-9167. Fax 1-800-550-1415.**
- ___ 8. **Referral packet:** Should contain placement history, list of current doctors (medical, dental, eye and psychiatrist), medications, information from past placements (physical, psychosocial, medical history, psychiatric evaluation, psychological evaluation with IQ), positive drug screens and information about current behavior the adolescent is displaying.
- ___ 9. **After WVMI approval** Amy Moffat Jones needs to be notified so she can schedule admission through the COPES Department.
- ___ 10. **Average stay** is 6 to 9 months, **IQ** of 70 or higher
- ___ 11. **OTHER ITEMS REQUIRED AT ADMISSION**
- BIRTH CERTIFICATE
 - SOCIAL SECURITY CARD
 - IMMUNIZATION RECORDS
 - SCHOOL RECORDS: IEP'S, BEHAVIOR REPORTS, GRADES, CREDITS, TESTING, ETC.
 - FC40 AND FC40A (IF IN STATE CUSTODY)
 - MEDICAL CARD, INSURANCE INFO. (IF IN PARENTS CUSTODY)
 - COURT ORDER
 - MEDICAL HISTORY & FAMILY HISTORY
 - LIST OF INDIVIDUALS THAT ARE INVOLVED IN TREATMENT AND CONTACT NUMBERS (DOCTORS, LAWYER, PROBATION, FAMILY MEMBERS, JUDGE, SOCIAL WORKER, PAST PLACEMENTS, ANY GUARDIANS, CPS WORKER, OUTSIDE AGENCIES THAT ARE INVOLVED).